

# **Community Investment Fund Mini-Grant Application**

**Please note: Community Investment Funds are to be used for inclusive projects or programs that help people with disabilities live, learn, work, and/or play in their communities. “Inclusive” means people with disabilities participating together alongside people without disabilities. (Merely having staff or volunteers without disabilities does not make a project inclusive.) Activities in segregated settings (people with disabilities separated from people without disabilities) will not be considered for funding. The Rural Institute reserves the right to re-open the application process if no proposals meeting the funding criteria are received.**

**Prospective applicants are strongly encouraged to view the March 1, 2016 “What’s the Buzz about Inclusion?” and/or the January 24, 2017 “Inclusion: We All Benefit” archived webinars prior to applying for the Community Investment Fund. The webinars are available on the Transition and Employment Projects Training page: <http://ruralinstitute.umt.edu/transition/trainingcalend.asp>**

**Important application instructions: Please do not change the application format, add pictures or other graphics, or include additional materials.**

## **Who?**

1. Name of project contact person:
2. Name of another project contact person:
3. Organization name:

4. Address (street address, city, state, zip code):
  
5. Email address:
  
6. Phone number:
  
7. Organization's website (if applicable):
  
8. Brief description of your organization (number of employees and volunteers, what you do and who you usually serve, etc.) (75 words maximum):
  
  
  
  
9. How does your organization's mission relate to the proposed activity for people with disabilities? (75 words maximum):
  
  
  
  
  
  
  
  
  
  
  
10. What previous experience has your organization had with grants? (No previous experience is necessary.)

# What?

1. Project or program title:
2. Who are your intended participants/who will your project serve?
3. How many people with disabilities do you expect to participate?
4. How many people without disabilities do you expect to participate?
5. Amount requested (up to \$2000.00):
6. If your project's total budget exceeds \$2000, where will the additional funding come from?
7. Will your project proceed if you only receive part of the Community Investment Fund support you are requesting?

# Where?

1. Where will the project or program take place? (Please note: locations must be accessible to people with disabilities.)

## When?

1. Expected start and end date:

## Why?

1. Explain why you think the project or program is needed (75 words maximum):

## How?

1. Write a detailed description of the project or program. Explain the purpose, what you will do, and how you will do it. (250 words maximum):
2. Describe how people with disabilities were involved in preparing this proposal. (50 words maximum):
3. How does this project or program promote people with disabilities to live, learn, work and/or play in inclusive ways in their community?

# Budget

Please note: The “category” listings in the following section are suggestions. Not all projects or programs will have expenses in every category.

Category	Amount	Description
Staffing	\$	
Supplies/ Materials	\$	
Printing/ Advertising	\$	
Travel and Lodging	\$	
Speaker Stipends	\$	
Scholarships	\$	
Project Evaluation	\$	
Other Project Costs	\$	
Other Project Costs	\$	
<b>Total Requested Budget Amount</b>	\$	

No later than 5:00 PM on May 1, 2017, please submit the completed application by email, mail or fax to:

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